

MINUTES

Woodhaven Middle School Parent Association Meeting

Date: November 17, 2021 – Time: 8:25pm – Location: virtual meeting: meet.google.com/zdq-rqur-hnx

In Attendance

Ashley Southworth - Lei Gryshik - Chris Shaw - Marcie Enders - Arizona Dyck - Amber Ballerman - Lisa Hindle - Dawn Lutomsky - Damian G

Approval Agenda

Approved by Arizona - Seconded by Ashley - All in favour - None opposed

Approval of Minutes

Approved by Ashley - Seconded by Arizona - All in favour - None opposed

New Business

- Lisa H dropped gift cards off at the school for Grab n Go. Dawn has spent \$150 for Grab n Go and will spend the rest now that the holiday is over.

Fundraising Report

Lisa, Ashley, Arizona Updated

- They met and went over some fundraisers that we could hold for the year. The criteria for what we should use were local vendors, seasonal products and easy availability.
- Calahoo Meats
- They have Christmas products such as cookie dough and sausage
- Lisa or Arizona will be looking into what the turnaround time is for this fundraiser as we would like to hold it before Christmas.
- Raffle 50/50 draw:
- We need to register for the raffle online with AGLC. Put in an application with them, AGLC reviews it and then they approve the license.
- Kids cannot handle any money associated with the raffle due to the age limit in gambling; to overcome this, the raffle would be held online and all the money would be done through our credit card Strip account. We have an account and a reader for this.
- Cost to hold this raffle is 10% of the total sales. 3% for the credit card strip charges & 7% for the online raffle company to hold the raffle.
- We are limited to a licence for a total dollar amount of \$20,000. This is \$10,000 to the winner and \$10,000 minus the 10% fees to the school.
- We would need to send flyers home to families as there are rules around gambling and email bombing and we can advertise through our Facebook and Instagram accounts.
- We can run the draw for a day, a week or a month: we would like the draw to be done for Christmas holidays. Checking for a 2 week option.
- Association is fundraising for Gymnasium scoreboard, school spirit Wolf pack swag

Treasurer Report

Arizona Updated

- The bank signing authority needs to still be sorted out - Arizona has had to personally pay for some of the bills due to this. She will be reimbursed as soon as this is all sorted out.
- Hotlunch.net is paid for the year personally by Arizona
- Criterion license is paid for the year personally by Arizona
- Insurance hasn't sent the documents; as soon as they are sent to us we will pay this bill.

Volunteer Report

Nothing Reported

Motions Made

- Ashley made a motion to run the Calahoo Meats fundraiser prior to the Christmas break. This is dependent on the turn around time of the fundraiser.
 - Seconded by Arizona - All in favour - no one opposed - Motion carried

 - Arizona Made a motion to approve a Cash 50/50 Raffle to be issued before Christmas pending any issues with PSD.
 - Seconded by Ashley - All in favour - no one opposed - Motion carried
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Next Meeting

Next meeting December 15, 2021 with some freedom to change in case we need to pay for the raffle license.