

MINUTES

Woodhaven Middle School Parent Association Meeting

Date: January 19, 2022 – Time: 8:30 p.m. – Location: meet.google.com/vun-rfgp-fqt

In Attendance

Arizona Dyck - Dawn Lutomsky - Lisa Hindle - Ashley Southworth - Michelle Tokar - Marcie Enders
Marie-Anne Davies - Chris Shaw

Approval Agenda

- Moved New swag bags up to the first item
 - Ashley approved; Arizona 2nd; all in favour
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Approval of Minutes

- Ashley approved; Arizona 2nd; all in favour
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Old business

Pride packs for incoming grade 4 and outgoing grade 9 - Swag pack

- Using NWT & Mirror as distributors. Nathan is sending Lisa contact information
- Clothing will stay with the fundraiser the physEd teachers run. We will only have other items to use.
- Contest to create a parent association logo

Fundraising Report

- Little Caesars is a standing fundraiser. Ashley is handling this fundraiser.
 - Fliers are ready for distribution next week.
Running Feb.7-16
deadline on paper orders Feb.18
online deadline Feb 20
order is placed Feb.21
food delivered March 7
 - Food can be thawed and refrozen
 - Will take 2-3 volunteers to hand food out and 1-3 hours to do this.
 - Chris is looking into what restrictions might hinder this fundraiser and will advise Ashley
- Cake Affair fundraiser. To be held around Mother's day
 - Momabear cost \$10 & profit \$3
 - Stuck on you cost \$10 profit \$3
 - Flower and treat bouquet cost \$25 profit \$5
 - Macaroon GF cost \$25 profit \$5
- School supply fundraiser
- Booster Juice at the end of the year
- Grab n Go: could use more volunteers, Lisa checking if her husband can help. Volunteers need proof of vaccination.

New Business

- Association could use a logo to have for the facebook page and other advertising/networking. This is to show that we are a separate entity from the school but we still want the school to be involved with it.
 - Hold a contest to create a logo for the Parent Association. To bring more student engagement. Prize could be a local business gift certificate or a VISA gift card - need to check if there are yearly fees on the card. There are available gender specific gift cards. If the prize is right the kids will buy in and engage in the contest.
 - Criteria needs to be set so there is no disputes with the winner
 - Draw up a contract so that the artwork is officially the
 - Maybe make it student judged
 - Want it to be unique to the wolfpack logo but still tied to it.
 - Lisa will create the wording for the contest.
- Adding Grab n Go to the Parent Association, just updating the parent council.

Treasurer Report

- The bank sent an email to Arizona. Even though they have approved our signing authority they need us to produce updated minute's from the 2020 September AGM meeting. We need to add middle names and the wording needs to be very specific.
 - "Request change of signing authority for Chair. This person steps down, This person steps in. (middle names included) Arizona is sending wording to Dawn.
 - Bank needs a copy of our bylaws but the bylaws need to be updated first. Once they are updated they are presented and voted on in a special meeting.
 - Motion made to make an amendment to the Parent Association September 2021 AGM meeting minutes for bank purposes. This amendment is to clearly indicate that the banking signing authority be removed from Incumbent Chair Lei Gryshik, who stepped down from the position of Chair and given to the newly elected Chair Lisa Hindle. Reelected to the position of Vice Chair Ashley Southworth will continue to have her banking signing authority.
 - Motion made by Arizona; seconded by Ashley; All in favour
 - We still have not received a bill for our yearly insurance. We have a certificate but have not received a bill yet.
 - Casino will be sometime in July, August, September. Due to rules about having the same people in Council as in Association Arizona is checking to see if Dawn can be coordinator as she holds the Secretary position in the Parent Council.
 - Chris is going to ask other school principles for their school association's bylaws. This way we can mirror ours to theirs.
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Announcements

- Motion made to make an amendment to the Parent Association September 2021 AGM meeting minutes for bank purposes. This amendment is to clearly indicate that the banking signing authority be removed from Incumbent Chair Lei Gryshik, who stepped down from the position of Chair and given to the newly elected Chair Lisa Hindle. Reelected to the position of Vice Chair Ashley Southworth will continue to have her banking signing authority.
 - Motion made by Arizona; seconded by Ashley; All in favour
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Next Meeting / Adjournment

February 19, 2022 next Meeting
Adjourned at 9:28 p.m